



Microsoft Dynamics 365 Business Central

User Manual for BBS Compensation management for Customers and Vendors

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2. Settings

You must set up a number series for compensations. Type General Ledger Setup in the search engine, and in the Numbering tab, make sure that the compensation posting template, the name of the compensation book series and the number series for compensations are set up, if not, select the appropriate field. Confirm entries with OK.

Work Date: 25.1.2024.   +  ✓ Saved   

General Ledger Setup

General | Posting | VAT | Bank | Journal Templates | More options

Amount Rounding Pr... Mark Cr. Memos as C...

Compensations

To Journal Batch Name	<input type="text" value="COMP"/>	Compensation Nos.	<input type="text" value="COMP"/>
To Journal Template ...	<input type="text" value="COMP"/>		

[Dimensions >](#)

3. Customer and vendor compensation status report

This report provides us with insight into the state of the business partner as customers and suppliers and can serve as a good basis for creating compensation proposals. Go to **Departments/ Financial Asset Management/Cash Management/Compensations.**

In the Report tab, open the Compensation Proposal:

Compensations | Work Date: 27.1.2024.

Search + New Edit List Delete Edit View Reports Fewer options

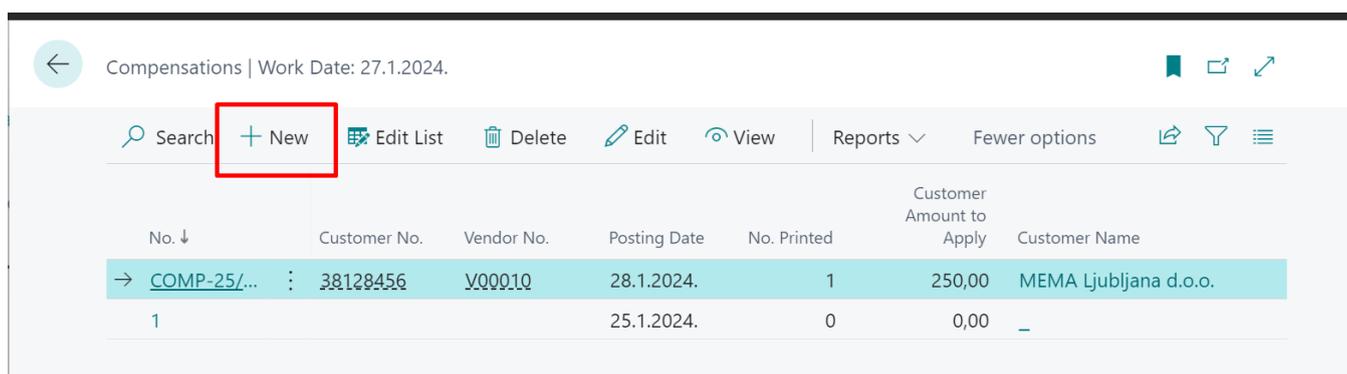
Compensation
Session
Compensation Proposal

No. ↓	Customer No.	Vendor No.	Posting Date	Amount	Customer Name
→ COMP-25/...	38128456	V00010	28.1.2024	250,00	MEMA Ljubljana
1			25.1.2024	0,00	-

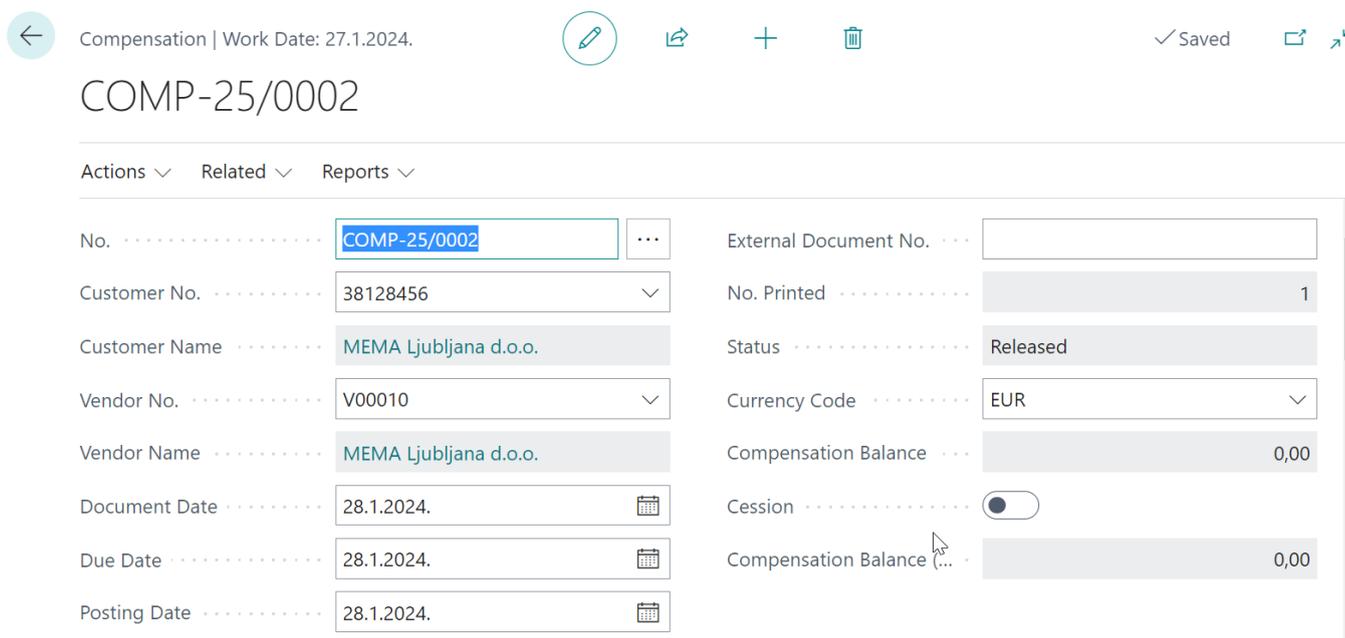
4. Creating compensation and selecting items for compensation

Go to **Departments/Financial Asset Management/Cash Management/Lists/Compensations**. To create a new compensation, click New. It is necessary to fill in the following information in the General tab:

- Customer number (who has an open balance and as a vendor)
- Posting Date
- Document date
- External document number.



No. ↓	Customer No.	Vendor No.	Posting Date	No. Printed	Customer Amount to Apply	Customer Name
→ COMP-25/...	38128456	V00010	28.1.2024.	1	250,00	MEMA Ljubljana d.o.o.
1			25.1.2024.	0	0,00	-



Compensation | Work Date: 27.1.2024. ✓ Saved

COMP-25/0002

Actions ▾ Related ▾ Reports ▾

No.	COMP-25/0002	External Document No. ...	
Customer No.	38128456	No. Printed	1
Customer Name	MEMA Ljubljana d.o.o.	Status	Released
Vendor No.	V00010	Currency Code	EUR
Vendor Name	MEMA Ljubljana d.o.o.	Compensation Balance ...	0,00
Document Date	28.1.2024.	Cession	<input checked="" type="checkbox"/>
Due Date	28.1.2024.	Compensation Balance (...)	0,00
Posting Date	28.1.2024.		

On the Customer entries tab, you select **customer ledger entries** to compensate. Click **Get Open Entries** and the customer ledger entries window opens.

Customer Ledger Entries - 38128456 · MEMA Ljubljana d.o.

Posting Date	Document Type	Document No.	Customer No.	Customer Name
→ 27.1.2024.	Invoice	103033	38128456	MEMA Ljublja
25.1.2024.	Invoice	103032	38128456	MEMA Ljublja

Customer ledger entries: [Manage](#)

New Line Delete Line Get Open Entries

You can select multiple items from this form by holding down CTRL and clicking on the desired items. Confirm with OK.

In the **Vendor Entries** tab, **vendor ledger entries** are selected to compensate in the same way as for customer entries.

Vendor Ledger Entries - V00010 · MEMA Ljubljai

Posting Date	Document Type	Document No.	External Document No.
→ 25.1.2024.	Invoice	108037	22/00001

Vendor ledger entries: [Manage](#)

New Line Delete Line Get Open Entries

After we have selected customer and vendor items, we see the following data:

- In the Customer tab – Customer balance and the amount of entries we have selected for compensation as Customer Amount to Apply
- In the Vendor tab - Vendor Balance and the amount of entries we selected for compensation as Vendor Amount to Apply
- In the General tab , any difference between the customer amounts and vendors we have selected for compensation will appear in the Remaining Amount field.

You can select additional entries to compensate or adjust the amounts in the Amount to apply column until the Remaining Amount field in the General tab is equal to 0.00.

Compensation | Work Date: 27.1.2024. COMP-25/0002 ✓ Saved

Actions ▾ Related ▾ Reports ▾

Vendor No.	V00010	Currency Code	EUR
Vendor Name	MEMA Ljubljana d.o.o.	Compensation Balance	0,00
Document Date	28.1.2024.	Cession	<input type="checkbox"/>
Due Date	28.1.2024.	Compensation Balance (LCY)	0,00
Posting Date	28.1.2024.		

Customer

Customer Balance	350,00	Customer Amount to Apply (FCY)	161,45
Customer Amount to Apply	250,00		

Customer ledger entries >

Vendor

Vendor Balance	250,00	Vendor Amount to Apply (FCY)	-250,00
Vendor Amount to Apply	-250,00		

Once customer and vendor items have been selected and aligned, compensation needs to be launched before it can be printed. Go to the **Actions tab > Launch**. If subsequent updates are required, click on *Reopen*

Compensation | Work Date: 27.1.2024. COMP-25/0002

Actions ▾ Related ▾ Reports ▾

Release

Reopen Release

Post

Reject

Vendor No.	V00010	Currency Code	
Vendor Name	MEMA Ljubljana d.o.o.	Compensation Balance	
Document Date	28.1.2024.	Cession	
Due Date	28.1.2024.	Compensation Balance (LCY)	
Posting Date	28.1.2024.		

Customer

Customer Balance	350,00	Customer Amount to App	
Customer Amount to Apply	250,00		

To print, go to the **Compensation > Report** tab

← Compensation | Work Date: 27.1.2024. ✎ ↗ + 🗑

COMP-25/0002

Actions ▾ Related ▾ Reports ▾

Vendor No. 🖨 Compensation Currency Code

Vendor Name 🖨 Cession Compensation Compensation Balance

Document Date 28.1.2024. 📅 Cession

Due Date 28.1.2024. 📅 Compensation Balance (L

Posting Date 28.1.2024. 📅

Customer

Customer Balance 350,00 Customer Amount to App

Customer Amount to Apply 250,00

Creditor:

CRONUS International Ltd.
5 The Ring
W2 8HG London
Accounting: 0666-666-6666
Fax: 0666-666-6660
VAT Registration No.: 777777777

DESTOR:

MEMA Ljubljana d.o.o.
Slovenska ccsta 127
SI-1000 Ljubljana
Tel:
Fax:
VAT Registration No.:

COMPENSATION STATEMENT COMP-25/0002

Customer - Balance

Invoice No.	Invoice Date	Amount
103033	27.01.2024.	250,00 EUR
Total		250,00 EUR

Vendor - Balance

Invoice No.	Invoice Date	Amount
22/00001	25.01.2024.	250,00 EUR
Total		250,00 EUR

Place and date: London, 28.01.24

Compensation according to this statement is certified by the responsible person of the participant, and it is accepted when it is certified by mutual participants and delivered by Fax, email or mail.

Both participants in the compensation with this certification also declare that their giro accounts with all commercial banks are not blocked.

Please, return the certified compensation statement as soon as possible via e-mail, phone: 0666-666-6666;

CRONUS International Ltd.

MEMA Ljubljana d.o.o.

(signature of the authorized person)

(signature of the authorized person)

To post compensation, go to the **Actions tab > Post**. Posted compensation automatically gets the status *Archived*.

← Compensation | Work Date: 27.1.2024. ✎ 📄 + 🗑️

COMP-25/0002

Actions ▾
Related ▾
Reports ▾

Release	V00010	Currency Code
Reopen	MEMA Ljubljana d.o.o.	Compensation Balance
Post	28.1.2024.	Cession
Reject	28.1.2024.	Compensation Balance (LCY)
Posting Date	28.1.2024.	

Customer

Customer Balance	350,00	Customer Amount to Apply (FCY)
Customer Amount to Apply	250,00	

[Customer ledger entries >](#)

Vendor

You can find all posted comments in the Posted Compensations list:

← Posted Compensations | Work Date: 27.1.2024. 🔖 📄 ↗️

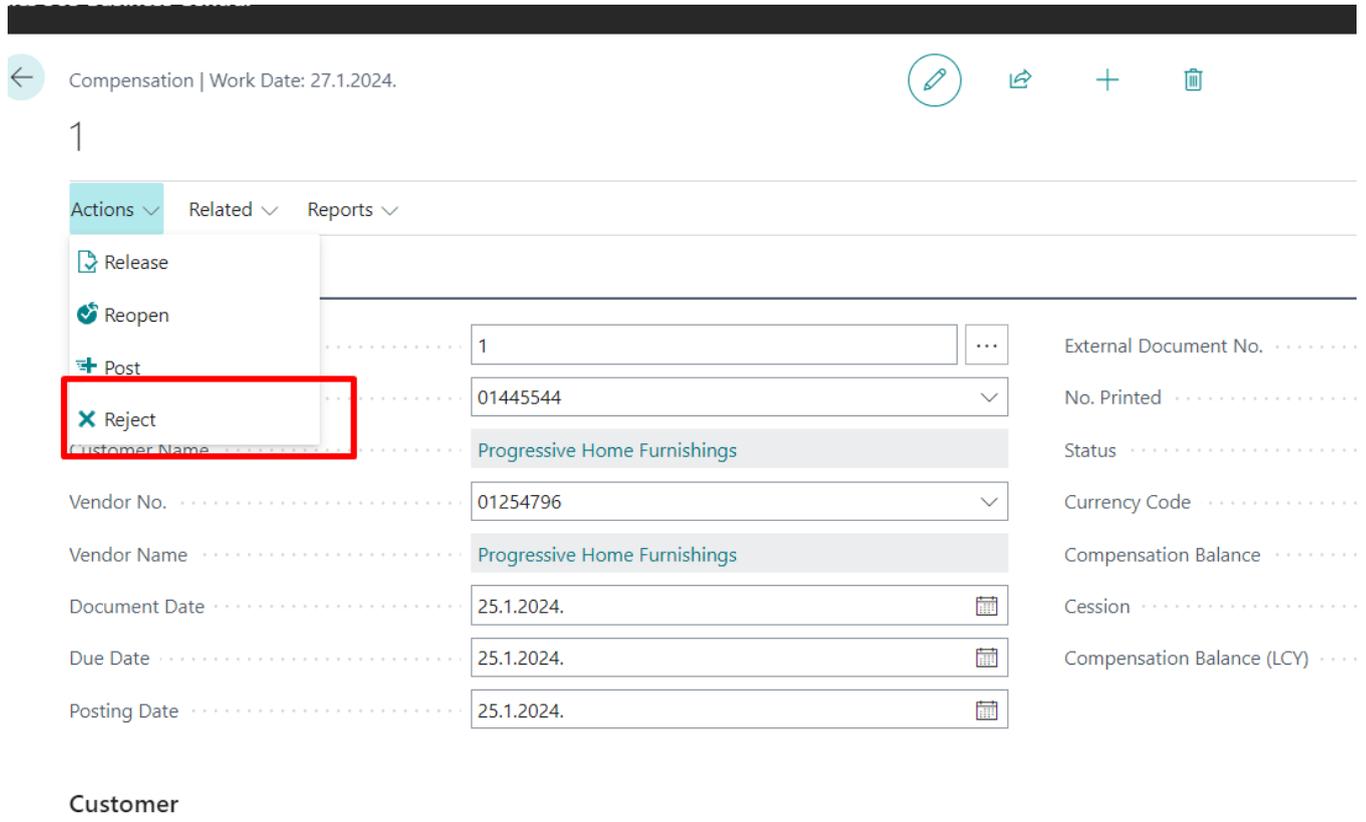
🔍 Search Manage More options 📄 🔍 ☰

No. ↓	Customer No.	Vendor No.	Posting Date	No. Printed	Customer Amount to Apply	Customer Name
COMP-25/...	38128456	V00010	28.1.2024.	1	250,00	MEMA Ljubljana d.o.o.

5. Rejected compensations

If we want to **refuse compensation**, we go as follows:

On the toolbar, click **Actions > Reject**

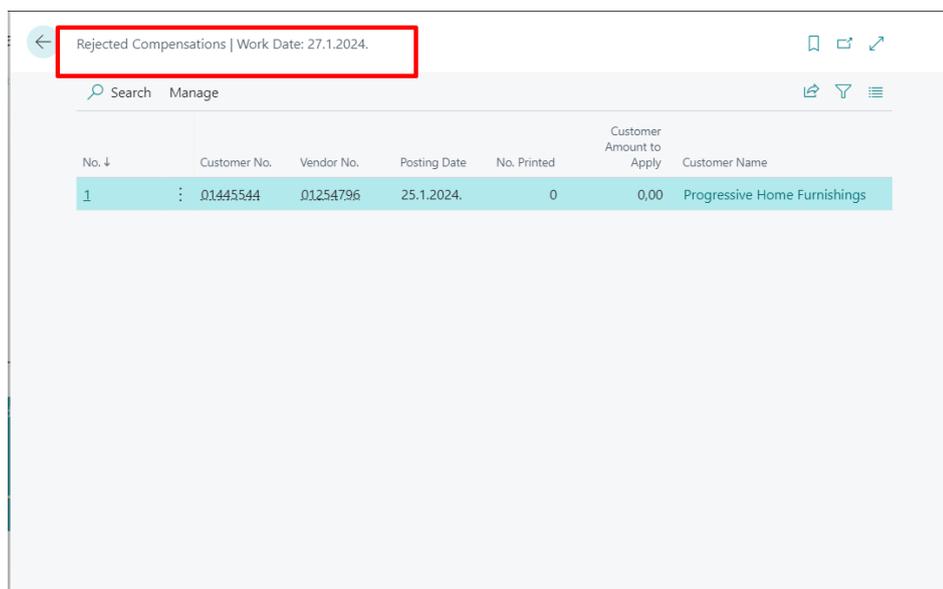


The screenshot shows the 'Compensation' form with the 'Actions' menu open. The 'Reject' option is highlighted with a red box. The form fields are as follows:

1	External Document No.
01445544	No. Printed
Progressive Home Furnishings	Status
01254796	Currency Code
Progressive Home Furnishings	Compensation Balance
25.1.2024.	Session
25.1.2024.	Compensation Balance (LCY)
25.1.2024.	

Customer

The above Compensation has been rejected and can be found in **Rejected Compensations**.



The screenshot shows the 'Rejected Compensations' list with the following entry:

No. ↓	Customer No.	Vendor No.	Posting Date	No. Printed	Customer Amount to Apply	Customer Name
1	01445544	01254796	25.1.2024.	0	0,00	Progressive Home Furnishings

NOTE: In case of Cession, on the compensation header, include the *Cession field*:

...	External Document No.	
▼	No. Printed	0
	Status	Open
▼	Currency Code	▼
	Compensation Balance	0,00
	Cession	<input checked="" type="checkbox"/>
	Compensation balance (LCY)	0,00

In this case, the customer and the supplier are not connected through the same contact, as is the case for compensations and when printing, printing for cession is selected:

← Compensation | Work Date: 27.1.2024. ✎ 🔗

COMP-22/0002

Actions ▼ Related ▼ **Reports ▼**

General

- 🖨️ Compensation
- 🖨️ Cession**

No.	COMP-22/0002	...	Ext
Customer No.	Cession	▼	Nc
Customer Name	Progressive Home Furnishings		Sta
Vendor No.	01863656	▼	Cu
Vendor Name	American Wood Exports		Co

COMPENSATION STATEMENT COMP-22/0002

Customer - Balance

Invoice No.	Invoice Date	Amount
103023	20.01.2024.	662,50
Total		662,50

Vendor - Balance

Invoice No.	Invoice Date	Amount
AWE2	20.01.2024.	662,50
Total		662,50

CLAIM Progressive Home Furnishings Chicago from American Wood Exports New York

Invoice No.	Invoice Date	Amount
Total		662,50

Currency 10.11.2022.

Compensation according to this statement is certified by the responsible person of the participant, and it is accepted when it is certified by mutual participants and delivered by fax, email or mail.

Compensation participants give their signatures that their bank accounts not blocked.

Please, return the certified compensation statement as soon as possible through fax: 0666-666-6660, phone: 0666-666-6666;

CRONUS International Ltd.

American Wood Exports

Progressive Home Furnishings

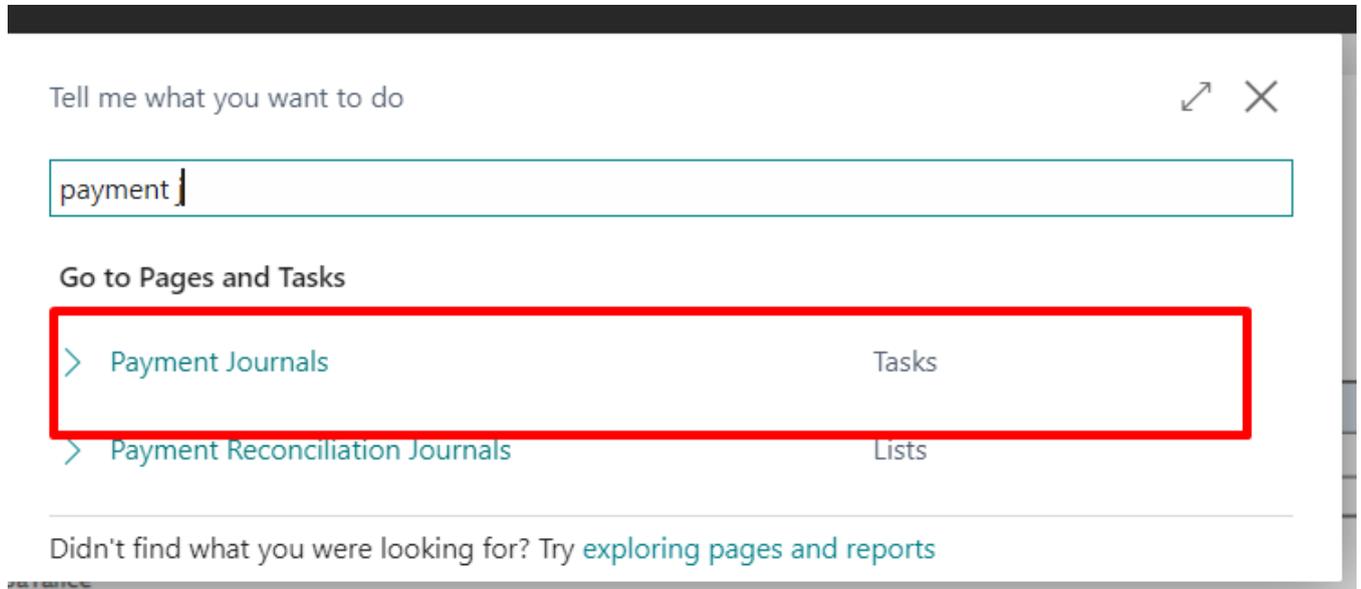
CRONUS International Ltd. debit
American Wood Exports

American Wood Exports debit Progressive
Home Furnishings

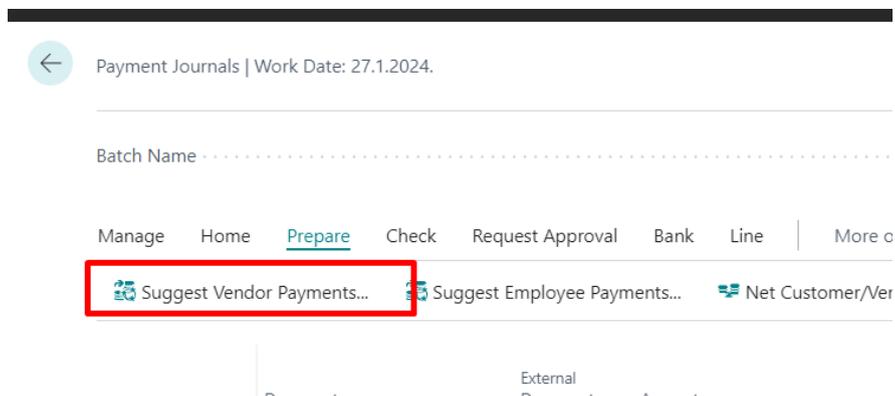
Progressive Home Furnishings
debit CRONUS International Ltd.

6. Payment Posting Journals

When preparing **Payment Journals**.



Whether entries are entered manually or the **“Suggest Vendor Payments”** function is used, all compensations that have the status Released and are related to the vendor that we pick up in the Payment Posting Journal have additional columns indicating the existence of compensation/compensation for that vendor for which we are still waiting for a response, i.e., have not yet been posted or rejected:



"Amount of compensation" :

Payment Journals | Work Date: 27.1.2024.

Batch Name: GENERAL

Manage Home **Prepare** Check Request Approval Bank Line | More options

Suggest Vendor Payments... Suggest Employee Payments... Net Customer/Vendor Balances Calculate Posting Date

	Posting Date	Has Pay... Exp... Error	Department Code	Project Code	Customergro... Code	Area Code	Businessgroup Code	Salescampaign Code	Remit-to Code	Compensation Amount	Compensation Amount LCY
→	27.1.2024.	<input type="checkbox"/>								0,00	0,00